

## List of Supporting Documents

Client Type	KYC Supporting Documents
Individual	<ul style="list-style-type: none"> <li>i. Copies of CNIC, NICOP or passport where applicable</li> <li>ii. Proof of mailing/permanent address (not required if same as CNIC)</li> <li>iii. Employer details (for salary individuals, Service letter / card)</li> <li>iv. Proof of business for self employed persons *</li> </ul> <p>*Not applicable for opening sahulat accounts for individuals who wish to undergo simplified KYC</p>
Corporate	<ul style="list-style-type: none"> <li>i. Certificate of incorporation and/or certified copies of constitutive documents. Certificate of commencement of business</li> <li>ii. Any license issued by a regulatory body in case of specialized companies.</li> <li>iii. List of directors as per latest form 29 filed with the Commission.</li> <li>iv. Copy of latest form A filed with the Commission.</li> <li>v. NTN Certificate of the Customer</li> <li>vi. Copies of CNICs of all the directors.</li> <li>vii. Memorandum and Articles of Association.</li> <li>viii. Board Resolution for opening the account and authorizing the relevant official to operate the account.</li> <li>ix. Latest Audited Financial Statements.</li> <li>x. Where the Customer is a non-resident or foreign company/entity, duly consularized copy of board resolution/power of attorney along with constitutive documents and list of directors attested by the consul general of Pakistan having jurisdiction over the Customer.</li> </ul>
Partnership	<ul style="list-style-type: none"> <li>i. Copy of partnership deed</li> <li>ii. Copies of CNICs of all the partners.</li> <li>iii. Attested copy of Registration Certificate with Registrar of Firms. In case the partnership is unregistered, this fact should be clearly mentioned.</li> <li>iv. Latest Financial Statements.</li> <li>v. Authority letter, in original, in favor of the person authorized to operate on the account of the firm.</li> </ul>
Trust	<ul style="list-style-type: none"> <li>i. Copy of constitutive documents.</li> <li>ii. Copies of CNICs of all the trustees.</li> <li>iii. Copy of resolution for opening the account and authorizing the relevant official to operate the account.</li> <li>iv. Copy of NTN Certificate where applicable</li> </ul>

	<ul style="list-style-type: none"> <li>v. Latest Audited Financial Statements, where applicable</li> <li>vi. Proof of Annual Income</li> <li>vii. Proof of Net-equity/net-assets if provided in KYC Application Form</li> </ul>
Other Non-Profit Organization	<ul style="list-style-type: none"> <li>i. Copies of the constitutive documents, bylaws and certificate of registration.</li> <li>ii. Copies of CNICs of the members of the governing body.</li> <li>iii. Authority letter, in original, in favor of the person authorized to operate on the account of the firm.</li> <li>iv. Latest Financial Statements.</li> <li>v. Proof of Annual Income</li> <li>vi. Proof of Net-equity/net-assets if provided in KYC Application Form</li> </ul>